

Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110068.
(Security Unit)

F. No. Mock Drill/2025
Dated: 24.10.2025

CIRCULAR

Sub: Mock Drill of Fire and Building Collapse (Earthquake) by District Disaster Management Authority, Delhi.

The District Disaster Management Authority (South) under the stewardship of office of the District Magistrate (South) is going to organize mock drills which is scheduled to be conducted at at Vice Chancellor office Lawn, IGNOU Headquarters, Maidan Garhi, New Delhi-110068 on 27/10/2025 . The scenario of Mock Drills is "Fire & Building Collapse (Earthquake)".

The Programme is as under:

<u>Time</u>	<u>Programme</u>
12:00 Noon	Mock Drills is "Fire & Building Collapse" IGNOU Campus, Maidan Garhi, New Delhi.
Venue	Vice Chancellor office Lawn, IGNOU Headquarters, Maidan Garhi, New Delhi-110068

All the Directors of Schools/ HODs of Divisions/Units/Centers/Institute/Cells, officials & staff are requested to make it convenient to attend the Mock Drill. It is also requested to give wide publicity to this Circular amongst all the faculty/staff members.

"Stay safe and healthy"


24-10-2025

Registrar (Admn.)

कुलसचिव (प्रशासन) का.वा./Registrar (Admin) I/c
इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय/IGNOU

Distribution :

1. All the Directors of Schools/HODs of Divisions /Centres/Units/Institute/Cells etc.
2. Head, Computer Division } with a request to upload the Circular on the University website and forward a copy of the circular on the e-mails of all the officials of the University
3. Incharge, Guest House -For arrangement of Water
4. Deputy Registrar (GA) - To make arrangement for cleaning work at the proposed site by the housekeepers.
5. PIU - To make arrangement for photography.
6. EMPC - To make arrangement for video recording.
7. AR, VCO for information.
8. AR to Registrar (Admn.)
9. PS to Finance officer
10. All Notice Boards.