INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Student Registration Division

F.No: IG/SRD/R-V/CT/2025/ Dated : 19.05.2025

NOTIFICATION

The Academic Council of the University in its 83rd meeting held on 18th February 2025, has approved the following modified Credit Transfer Policy of the University – .

1. The existing Credit Transfer Policy of the University, for both internal and external credit transfer shall continue, with the condition that the shelf-life of credits earned for redemption / transfer shall be 7 years.

2. Credit transfer will be allowed in respect of completed courses of an incomplete programme only. No Credit Transfer will be allowed, if a particular programme is complete and degree / diploma / certificate has already been awarded to the applicant.

3. In case of external credit transfer, a maximum of 50 percent credits of the respective programme could be transferred, subject to matching of courses and their level as per IGNOU norms.

4. The modified Credit Transfer Policy shall apply uniformly to all programmes offered by the University.

5. The students will be allowed to complete their programme in the minimum possible time period (semester/year as applicable), after obtaining credit transfer (both internal and external), without having to wait for completing the minimum duration of the programme.

6. Change of course(s), as admissible, will be allowed to such students seeking credit transfer, to facilitate early completion of their programme, if they had already completed the remaining courses in order to be eligible for award of the degree / diploma / certificate.

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7. There will be no Fee for credit transfer and change of course associated with credit transfer, in case of both internal and external credit transfer. Only a one-time non-refundable processing fee has to be paid for credit transfer and change of course associated with it.

8. The processing fee for credit transfer shall be as under:

Number of credits sought/eligible to be transferred	Processing Fee
Up to 16 credits	Rs. 500/-
More than 16 credits	Rs. 1000/-

The general rules governing the modified Credit Transfer Policy and the Credit Transfer Forms under it are available as Annexure-1 and Annexure-2. This notification has to be read and understood in conjunction with Annexure – 1 and 2.

This notification is being issued with the approval of the Competent Authority and supersedes all the earlier notifications issued in this regard. This will come into force with immediate effect.

19.5.25

(Dr Himansu Kumar Bose)
Registrar, SRD
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